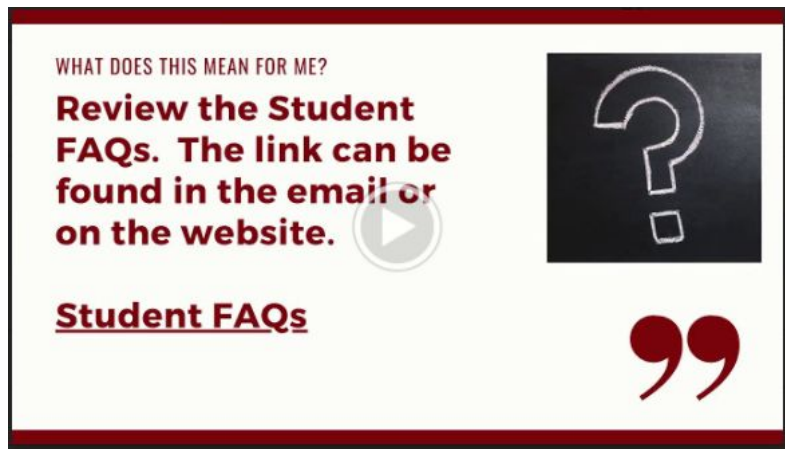


Dual Enrollment Frequently Asked Questions for COVID-19 Emergency Grading Policy

(This is a living document and will be edited as needed, please keep a check on this document for the most up-to-date answers during this fluid situation.)

Please remember once you make a choice between P+/P- or letter grade, it cannot be changed. Be sure you want what you have picked. General guidance: if you are doing well in a class, go with the letter grade.

[Watch this video](#)



FAQs

What do I need to do to finish DE spring classes? *Students need to continue to participate in classes online, communicate with your instructors, and keep abreast of updates by checking your SVCC or SVHEC (if enrolled in courses at the Higher Education Center in South Boston) email.*

What does this email mean for GSSV students? *Upon course completion, you will receive credit for classwork and the courses for which you are enrolled. You have the option of going with the P+ or P- or the A-F grading scale. GSSV strongly encourages you NOT to withdraw or not complete your classwork. You must complete your classwork to stay on track with GSSV. Classes are not over.*

What does P+, P-, W, WC, & I mean? *P+ represents completion of course requirements (A,B,C) that are transferable, P- represents completion of course requirements (D), that are not transferable, W represents a student's withdrawal from a course, WC represents an instructor or college's withdrawal of a student from a course, and I represents incomplete requirements (this is normally initiated by the student).*

Will the P+ or P- grades affect my College GPA/Class Ranking? *No, the P+ or P- do not carry any grade point units and will not change your overall GPA.*

Will the P+ or P- grades affect my High School GPA/Class Ranking? *High schools will receive the earned numeric grade as well as the P+/P-/W/I grade for each course, unless you have requested the A-F Alpha grade. The schools will determine how the grades will be calculated into the GPA.*

Do I have to choose the same grading scale for all classes? *No. You may use the P/W/I default grading scale for some classes and request the A-F grading scale for other classes. It is your responsibility to*

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complete the form for each class in which you want to be graded under the A-F system for any class. This form will be put in Canvas for each course by April 10.

How will my instructor determine the A-F Grade? Your instructor will use the grading policy published in the syllabus for all work during the entire semester. Your instructor may modify the grading policy as long as the new policy is not stricter and as long as the new policy is announced to students and published in the syllabus.

What if my class ended on or before April 6, 2020? The Emergency Grading Policy will not apply to any classes ending on or before April 6, 2020. Standard A-F grading will be applied.

What if I am in a Year Long class (class started in August and continues through April)? These classes will be graded using the emergency grading scale, P/W/I. However, students can request the A-F grade using the request form in Canvas (coming soon) before the last day of instruction.

Will a grade of W or WC impact my progress toward graduation? Yes, a W or WC grade will not fulfill the requirement and will affect your progress toward graduation.

When is the W or WC Grade used? A W grade allows you to choose to withdraw from the course or if you would otherwise earn an F grade in a course graded in the P/W/I system. You may withdraw yourself, noted by W, or your instructor may report the withdraw, noted by WC on your transcript. The W & WC grades do not affect your Grade Point Average (GPA).

What if I am transferring to another college or university? Most in-state public institutions will accept a P+ for transfer purposes (UVA is not one of these). Please check with your transfer institution if you are transferring to a competitive admissions program. If you are competing for scholarships or receiving scholarships with a specific GPA requirement at the transfer college or university, please think carefully about selecting a P+ or P- vs. A-F grading. Please reach out to our Student Services Team by calling (434)736-2022 or email us at student.services@southside.edu.

How will colleges or universities know what the P+ or P- grade means on my transcript? A transcript notation for Spring 2020 will document the grade definitions for P+ and P-. For college transfer courses, the P+ grade indicates that the student has completed the course with a grade of C or higher.

Letter Grade Submission

How do I submit a request to receive an earned letter grade? If you would like to request your earned letter grade (A, B, C, D, F), you must complete the request in Canvas **for each course** that you desire to be awarded the A-F grade. Basically, you will complete an "assignment" in Canvas to request the letter grade. This is not a graded assignment, but a method to capture your official request. This process is being developed and will be in Canvas by April 10, 2020.

When will I be able to submit my request for A-F grading? The module will appear in Canvas by Friday, April 10, 2020.

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When do I need to have the form completed? *Requests must be submitted no later than the last day of class instruction (prior to exam administration). A student may submit only one grade request per course, and that request, once submitted, cannot be changed. Submissions should be received by:*

- *SVCC Courses: 16 week: Friday, April 24, 2020 DYN: Day before the last day of the course*
- *GSSV Courses: Friday, May 1, 2020*
- *Courses within the High Schools: Day before the last day of instruction. Contact your instructor to determine the last day of instruction.*

General Questions

What if I am not receiving communication from my high school instructor? *Students should contact their school principal for guidance.*

What if I am not receiving communication from my college instructor? *First, be certain you are regularly checking your college email. Ensure that you have the correct contact information in MySVCC - SIS.*

- *Log in to MySVCC with your username and password.*
- *Click SIS: Student Information System icon.*
- *After your new browser window appears, click on Student Center.*
- *Making address changes*
 - *Click the Mailing Address link under Personal Information.*
 - *Click the edit box by requested change.*
 - *Make the necessary changes and save. Please note that Southside sends all official mail to your MAIL type address.*
- *Making phone number changes*
 - *Click on Main Phone link under Personal Information*
 - *Make the necessary changes and save.*

If these items are up-to-date, try to reach out to the instructor through your Canvas course platform.

Please contact us if these FAQs don't address your questions.

Dual Enrollment Department

School Systems: Amelia, Buckingham, Charlotte, Cumberland, Halifax, Lunenburg, and Prince Edward counties

Laurie Michaelson, Interim Dual Enrollment Coordinator (Daniel Campus)
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Help Desks (Student and Instructor) 434-949-1010

LeAnn Ferguson, Help Desk (Password resets)
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